

Facilities Hire Rates: Oak Tree Place (2023)

25 Anderson Street Torquay - Uniting Church Complex

	Not for Profit Hirers Community groups / not for profit organisations including charities, sports clubs and schools	Commercial Hirers Please quote your ABN Note: we do not charge GST and keep costs low.
Multipurpose Room Large (94 sq/m)		
Ordinary Usage - Regular		
Hourly	\$13.50	\$27.00
Half Day (3-4 Hrs) extra hrs pro rata	\$40.00	\$80.00
Full Day (5-7 Hrs) extra hrs pro rata	\$67.50	\$135
Party Usage		
Hourly	\$17.00	\$34
Meeting Room A <u>OR</u> Church Foyer (24 sq/m)		
Hourly	\$6.75	\$13.50
Half Day (3-4 hrs) extra hrs pro rata	\$20.25	\$40.50
Full Day (5-7 hrs), extra hrs pro-rata	\$33.75	\$67.50

Additional Notes & Costs	
Included	
All chairs and tables. The use of the kitchen including crockery cutlery and basic coffee/tea/sugar and cleaning materials. Crockery for 60 is available. For big events please contact rentals committee for additional equipment.	
Bond	
Bond if alcohol is to be used at a function. NOTE: If alcohol is to be sold the tenant is responsible for the appropriate licence.	From \$500
Insurance	
Commercial hirers or incorporated bodies must provide a copy of their public liability <u>Certificate of Currency</u> when submitting the Facility Booking Form.	REQUIRED
COVID related notes	
Cleaning materials are provided for wiping and disinfecting seats and tables as needed. We encourage users to open windows and use outside areas where possible.	
General Notes:	
Last minute cancellations will be charged unless required by COVID Government directives. Keys are provided to regular weekly tenants. A 'lost key' charge of \$20 is applicable.	

Contact us at oaktreplacerentals@gmail.com

Tricia Genat: 0419 340056

Robyn Harper: 0407 829 926

Jane Skelton.



Welcome to Oak Tree Place an initiative of the Torquay Uniting Church and a place where we can meet, play, learn, eat and share. We have rooms to rent & many regular activities for community and church groups.



Oak Tree Place opened in January 2020 and now has more than a dozen regular groups using our spaces including playgroups, singing groups, knitting circles, dance groups and local committee meetings of all kinds. Plenty of street parking and use of all outdoor areas and kitchen facilities is included in your rental.

Your contact point is the Oak Tree Place Rentals Committee consisting of Jane, Robyn & Tricia. As an initiative of the local Uniting Churches, we are happy to show you around our building. We can discuss the Rental agreement, which needs to be signed by both parties and explain any requirements.



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