

2024 Facilities Hire Rates: Oak Tree Place



25 Anderson Street Torquay – A Uniting Church Complex

| | Not for Profit Hirers Community groups / not for profit organisations including charities, sports clubs and schools & Community Organisations | Commercial Hirers Please quote your ABN Note: we do not charge GST and keep costs low. |
|--|---|---|
| Multipurpose Room Large (94 sq/m) | | |
| Ordinary Usage - Regular | | |
| Hourly | \$14.00 | \$28.00 |
| Half Day (3-4 Hrs) extra hrs pro rata | \$45.00 | \$90.00 |
| Full Day (5-7 Hrs) extra hrs pro rata | \$75 | \$145 |
| Party Usage | | |
| Half Day (3-4 hours) | \$60 | |
| Meeting Room A <u>OR</u> Church Foyer (24 sq/m) | | |
| Hourly | \$7 | \$14 |
| Half Day (3-4 hrs) extra hrs pro rata | \$24 | \$48 |
| Full Day (5-7 hrs), extra hrs pro-rata | \$45 | \$90 |

| Additional Notes & Costs | |
|---|------------|
| Included | |
| All chairs and tables. The use of the kitchen including crockery cutlery and basic coffee/tea/sugar and cleaning materials. Crockery for 60 is available. For big events please contact rentals committee for additional equipment. | |
| Bond | |
| Bond if alcohol is to be used at a function. NOTE: If alcohol is to be sold the tenant is responsible for the appropriate licence. | From \$500 |
| Insurance | |
| Commercial hirers or incorporated bodies must provide a copy of their public liability <u>Certificate of Currency</u> when submitting the Facility Booking Form. | REQUIRED |
| COVID related notes | |
| Cleaning materials are provided for wiping and disinfecting seats and tables as needed. We encourage users to open windows and use outside areas where possible. | |
| General Notes: | |
| Last minute cancellations will be charged unless required by COVID Government directives. Keys are provided to regular weekly tenants. A 'lost key' charge of \$20 is applicable. | |

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